

# Curling Québec Méritas Awards - Due Process

The Curling Québec board restructured in 2019 its Meritas Awards program with the intent of adding value and meaning to its process. Five categories now compose the Meritas Awards series; the objectives, timetable and the various steps of the nomination procedure remain unchanged.

# **Objectives**

The principal objective is to pay tribute to those men and women who, in their individual ways and through their involvement and passion for the sport, have contributed to the promotion and advancement of curling in Quebec. Also, the goal is to foster the visibility of Quebec curling in an atmosphere where our sport is being feted and celebrated and to create ties between curling in Quebec, the business community and the general public.

# Nomination and selection process

The Meritas Awards take place annually and support the promotion of curling through the recognition of the exceptional achievements of a contributor in the curling community. All nominations are sent to Curling Québec. Once the subscription period over, Curling Québec sends all the submissions to the corresponding regional association. They then determine the regional finalist in each category and forward the list to Curling Quebec who will determine the provincial winners. Winners are announced during the Members' General Assembly. The Meritas Awards are individually presented throughout the following curling season. The date and location of the presentations are decided between the recipient and the board of directors.

## **Timetable**

- <u>Application period</u>: from March 1st to April 30th of the current season. Send your applications to Curling Québec (by email or by mail).
- Applications sent to Regional Associations by Curling Québec: from April 30<sup>th</sup> to May 7th of the current year.
- <u>Selection period of the finalists of each category by the Regional Association:</u> from May 1st to 31st. They also let Curling Québec know about their choices.
- Winners selection period by Curling Québec: June 1st to July 15th.
- Winners unveiled: during the Members' General Assembly in September



# Categories

#### Club of the Year

This award is presented to an affiliated curling club that has distinguished itself through its energy, its originality, its contribution to the development of the sport and its performance in terms of activities, events and membership over the last year.

## Player or Team of the Year

This award is presented to a player or team that has distinguished itself in provincial, national or international competition over the last year.

### Volunteer of the Year

This award is presented to a person in recognition of his or her exceptional and sustained volunteer contribution to the management, development and promotion of curling over the last year.

#### Contributor of the Year

This award is presented to a member of the curling world in recognition of his or her remarkable contribution or outstanding and invaluable involvement in the community. Potential nominees in this category include coaches, referees, ice technicians, journalists and any other individual who has made an exceptional contribution to the management, development or promotion of curling over the last year.

## Outstanding Achievement of the Year

This award is presented to a person or organization in recognition of an exceptional and exemplary achievement, performance or contribution in curling over the last year.

# **Eligibility Conditions**

With the exception of the Outstanding Achievement, the achievements and grounds justifying the nomination must be established between the May 1st and April 30 of each year.

Once the winners have been selected, a congratulatory letter will be sent to each award recipient. The list of recipients will be posted on the CQ website and in the annual report.

As per the requirements, all candidates (individual or curling club) must be affiliated members of Curling Quebec.

A maximum of two (2) winners will be selected per category.



## **Nomination Procedures**

Each regional association, curling club or individual may present nominees for any of the recognized categories. After the closing date, Curling Québec may choose to propose or add nominations if there are not enough entries from the regions. It is the responsibility of the Regional Associations to prioritize nominations from their regions in each category.

Each submission must be accompanied by a duly completed nomination form. Nominations must be forwarded to Curling Quebec by the established due date.

- The submission deadline is April 30th of each year.
- Nominations for all categories except the "outstanding achievement" category will be accepted. One "outstanding achievement" award can be awarded each year. Exceptionally, there may be 2 awarded in one year.
- It is up to the Board of Directors to decide if the "outstanding achievement" award will be awarded or not in a given year.